

Memo of the Month



FEDERAL ENERGY ADMINISTRATION
WASHINGTON, D.C. 20461

APR 14 1975

OFFICE OF THE ASSISTANT ADMINISTRATOR

MEMORANDUM FOR: FEA Senior Staff

SUBJECT: Executive Position Titles

In the past few weeks the number of titles available to important FEA personnel has been drastically reduced. It is also understood that OMS will shortly place a freeze on the proliferation of FEA titles. In the interest of maintaining staff morale, it has been decided to make the remaining titles available on a limited basis for the next two weeks. Written requests and justifications for the remaining titles should be filed with the Deputy Associate Assistant Administrator for Management Nomenclature, telephone number, 961-8534.

Those titles currently in use are:

1. Administrator
2. Deputy Administrator
3. Assistant Administrator
4. Deputy Assistant Administrator
5. Associate Deputy Administrator
6. Associate Assistant Administrator
7. Deputy Associate Assistant Administrator *


Those titles available for selection during the next two weeks are:

1. Associate Administrator
2. Deputy Associate Administrator
3. Assistant Associate Administrator
4. Deputy Assistant Associate Administrator
5. Assistant Deputy Associate Administrator
6. Assistant Deputy Administrator
7. Assistant Associate Deputy Administrator
8. Associate Assistant Deputy Administrator
9. Associate Deputy Assistant Administrator

* Some offices have opted to call their Deputy Associate Assistant Administrators Office Directors. These persons, of course, are free to use the more formal title, Deputy Associate Assistant Administrator.

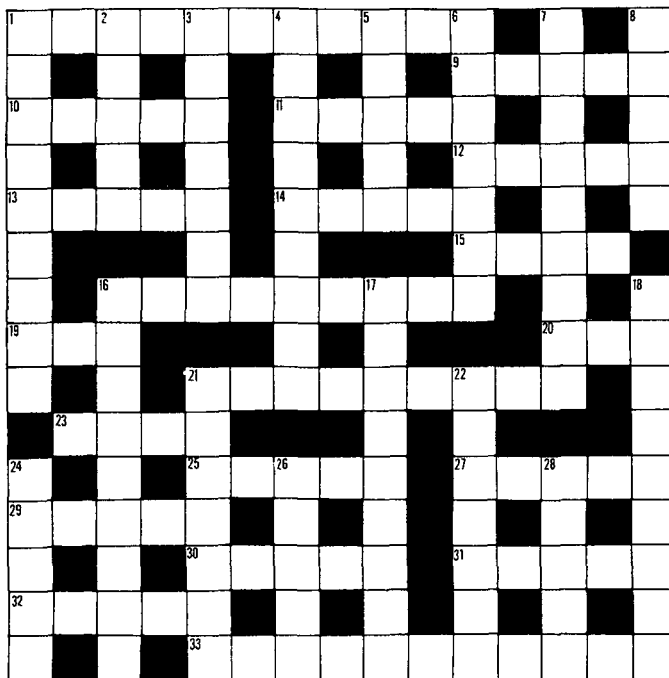
Although other titles are available, such as Deputy Associate Deputy Administrator good form dictates avoidance of such redundancy. It is hoped that all desirous of titles will be satisfied with those listed above.

A memorandum describing titles available to the Office of General Counsel, Office of Congressional Affairs, Office of Communications and Public Affairs, Office of Private Grievances and Redress, and Office of Intergovernmental and Special Programs will be circulated within the next two weeks. The use of informal titles, such as Executive or Special Assistant, will remain flexible as in the past.


Leonard B. Pouliot
Assistant Administrator
Management and Administration

the political puzzle

by John Barclay



Across

1. O you lazy loops making detente above! (6,5)
9. Put promotion in the night before and get away. (5)
10. Set it back before wager in China. (5)
11. Battle dress in leap year morality play. (5)
12. The Roman five also played around in arenas. (5)
13. Kind of space route. (5)
14. Boredom that is nun mixed up. (5)
15. Something required from Eden. (4)
16. Between sect and circle find you growing. (9)
19. Indian comment is another kind of hug. (3)
20. With father around, this remnant would be Turkish officer. (3)
21. Tall wafer makes a scenic attraction. (9)
23. New Zealand bird strug-

gles in Waikiki wind. (4)

25. Splendid box in the center of the orchestra. (5)
27. Different article in conjunction. (5)
29. Look out for a time-keeper. (5)
30. It is awkward to pen it. (5)
31. Bit of land covered by assorted tiles. (5)
32. Plan to see a backward cheer in a little court. (5)
33. Opiate from E. China state. (11)

Down

1. Straightens to turn as a modern occupation. (9)
2. Straightens rib to a modern trip. (5)
3. Tell Ira confused and unvarnished account. (7)
4. Attire with steps in it is

a modern uniform. (5,4)

5. Enemy country. (5)
6. Approaching and approaching nothing. (7)
7. Mad rave in waterway is a modern starting point. (9)
8. Fresh slate is the smallest. (5)
16. Holiday hides its charms. (9)
17. Confused air sitter is troubling. (9)
18. Core tithe is not really practical. (9)
21. Indian tribe with CIA arrangement. (7)
22. Nothing blah is around to finish off. (7)
24. "They say an old man is _____ a child." *Hamlet*, Act II. (5)
26. Swelling turns an old Iranian upside down. (5)
28. That man, chance makes a slave. (5)

The numbers indicate the number of letters and words, e.g., (2,3) means a two-letter word followed by a three-letter word. Groups of letters, e.g., USA, are treated as one word. Answers to last month's puzzle are on page 50.